About us

Point of View is a Mumbai-based non-profit and we amplify women's voices & remove barriers to voice, speech & expression. Using media, education, technology and art, we work at the intersection of gender, sexuality and violence.

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The Indian Documentary Foundation, along with Point of View, is looking to hire candidates for its next program cycle, Good Pitch Local – Deccan edition. Good Pitch is a global program initiated in 2008 by Doc Society, in partnership with Sundance Documentary Film Institute and the Ford Foundation, bringing together the powerful combination of changemaking and media-making. IDF has been hosting the national edition – Good Pitch India since 2014 – catalysing the power of the Indian documentary community.

Good Pitch Local is the grassroots version of this program, designed to be rapid response and making a platform for short-form documentary as well as other kinds of media including podcasts and digital. After hosting Good Pitch Local – Karnataka in 2019, the Indian Documentary Foundation is ready to launch Good Pitch Local – Deccan in 2021. This year long program, focussing on gender equality and justice, will culminate into a hybrid event.
at the end of 2021. We are eager to start in January, and are seeking passionate, self-driven individuals to fill the following position:

OUTREACH DIRECTOR

Key responsibilities
Research (20%) and Communications (80%)

Research:
• Identify relevant organizations and entities to invite to Good Pitch Deccan based on the work they do, and how it relates to our selected projects.

Communications:
• Invite people to the event as audience or panelists – via mail, phone, or personally.
• Manage the audience list and ensure all audience members have updated their data on the event forum (or update it on their behalf, as required)
• Attend networking and other events in order to share details about Good Pitch Deccan and invite appropriate organizations.

Required skills
• Excellent oral and written communication skills in English and functional knowledge of Hindi
• At least 2-4 years of total work experience, including some experience in the social / private sector
• Ideally, 1-2 years’ experience with projects on gender equality, women’s empowerment, gender justice & rights and allied fields
• Evidence of being a doer – high degree of performance and self-accountability
• Strong interpersonal skills
• Ability to pay close attention to the details that make the difference between doing a good job and doing a great one
• Ability to take initiative and do what needs to be done to complete the task at hand
• Ability to not just multitask, but even enjoy working on different aspects of the work
• IT skills: Good knowledge of MS Office, virtual communication systems, common cloud software

Qualifications
• Graduate degree or above (any field)
• Some international experience work and/or study
• IT skills: Good knowledge of MS Office (especially Word, Excel, and Powerpoint), virtual communication systems (Skype, Zoom, Whatsapp, etc), common cloud software (Dropbox, CRM systems, Google Drive, etc.)
- **Location**
  Remote / Bandra, Mumbai* (although the team will work remotely for the most part, the outreach director may be required to come into the Bandra office sometimes)

- **Remuneration**
  INR 45,000 per month (with taxes)

- **Employment type**
  Fixed term/contractual – 7 months, full time

**Culture Fit:**
You would be a good fit with our organizational culture if:
- You proactively initiate action when you see a problem, regardless of whether it is “your responsibility” or not
- Ability to pay close attention to the details that make the difference between doing a good job and doing a great one
- You are comfortable bringing your whole self to work
- You are flexible and do not mind an occasional working weekend or extending your support to other teams/departments when the need arises

If you think you have what it takes to be a part of a dynamic non-profit media organisation, send in your **CV, a covering letter or a short introduction video saying why you’d like this job** to [vacancies@pointofview.org](mailto:vacancies@pointofview.org) mentioning the job title in the subject line on or before January 10, 2021.